


 Category B  
**CHURCH WORKER CHECK**
**Confidential when completed**

When complete, this information is to be submitted to the Rector or PSMA of the parish, marked as "confidential". This information will be stored in a secure location to be accessed only by legally authorised persons as specified in SM002; the Due Diligence Appointment Protocol of the Diocese.

*We thank you for your time in completing this form, to help ensure that all those who volunteer or are appointed to positions associated with the church are properly screened prior to appointment. Please note that an alternative due-diligence process is available for culturally and linguistically diverse individuals. If you are finding this form difficult to understand, or need help to complete it, please ask for help from your Rector, the Diocesan Office or the Safe Ministry Helpline.*

**Step 1 Your Details (please print)**
**Personal Details**

Surname:  Date of Birth:

First names:

Title:  Gender: Male  Female  Marital Status:

Other / Previous names:

Address  Postcode:

Telephone: Landline: ()  Mobile:

Email:

Details of proposed ministry:

Location of proposed ministry:

**Civil Checks**
**Photo Identification:** *(Please attach a copy)*

Drivers Licence / Passport / ID number:  Exp Date:

State of Issue:

Ochre Card / WWCC number:  State of Issue:  Exp Date:

*(If required. Note: if you will be ministering with children in the NT for more than 14 days you must apply for an Ochre Card)*

Date of latest Police Clearance:    Attached? YES  NO

*(If required)*

**Record of Christian Church Membership**

*(Covering previous 3 years. Please attach additional sheet if required)*

Church Name:	Location:	Dates:	Positions Held:
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Character References**

Please provide at least two referees. Referees must be over eighteen years of age and be able to give a report (by telephone) on your good character and suitability to undertake ministry in the church. In the case of leaders under 18 years of age, a parent or guardian must be one of their referees.

Referee name	Referee's role	Relationship	Contact Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Step 2 Declarations (please print)

Please mark either "YES" or "NO" for each of the following questions.

If the answer to any of the following questions is "yes", please give details on a separate page if necessary.

NOTE: A 'yes' answer will not automatically rule an applicant out of selection. In this case, the application will be referred for professional advice on reasonable risk management measures.

1. Do you have any health problem(s), which may affect you volunteering for the church? Yes  No
2. Have you ever been charged with and/or convicted of a criminal offence? Yes  No
3. Have you engaged in any of the following conduct? (personally, virtually or by any electronic means) Yes  No 
  - sexual contact with someone under your care other than your spouse (such as a parishioner, client, patient, student, employee or subordinate)
  - sexual contact with a person under the age of consent
  - illegal use, production, sale or distribution of pornographic materials
  - reckless conduct likely to cause harm to people, or to put them at risk of harm.
4. Have you done anything in the past or present that may result in allegations being made against you of abuse? Abuse means: bullying, emotional abuse, harassment, neglect, physical abuse, or sexual abuse against a child or an adult. Yes  No
5. Have you ever been charged with misappropriating funds, or otherwise breaching fiduciary duties in any capacity, or ever been charged with an offence under taxation laws? Yes  No
6. Have you ever had an apprehended violence order, order for protection or the like issued against you as a result of allegations of violence, abuse, likely harm, harassment, stalking, etc? Yes  No
7. Have you ever had permission to undertake paid or voluntary work with children or other vulnerable people refused, suspended or withdrawn in Australia or any other country? Yes  No
8. Has a child or dependent young person in your care (as a parent or in any other capacity) ever been removed from your care, or been the subject of a risk assessment by the authorities? Yes  No
9. Has your driver's licence ever been revoked or suspended? Yes  No
10. Have you a history of alcohol abuse or a history of substance abuse including prescription, over-the-counter, recreational or illegal drugs? Yes  No
11. After reading Faithfulness in Service: A National code of conduct for clergy and church workers in the Anglican church, is there any portion of the code you are unable to give assent to & uphold? Yes  No

### Consent & Declaration

I hereby consent to an Australian Federal Police Clearance if the Diocese wishes me to undertake one at any time. I consent to the information contained in this application including the subsequent pages to be kept by the Parish and Diocese. I understand that this information will be kept in a confidential file and used only for screening and disciplinary purposes.

I,  (name) of  (address)

Do solemnly and sincerely declare that:

1. the information I have provided in this application and the information contained in any documents accompanying this application are true and correct to the best of my knowledge and belief.
2. I will notify my Rector if there is any change in my circumstance
3. I understand that any lie, such as material misstatement in or omission from this questionnaire may render me unfit to hold a particular or any office in the church

Applicant's Signature:  Parent / Guardian Signature (if U18):

Witness Name:  Signature:  Date:

Endorsement (Applicant's Senior Minister or Rector or Bishop's appointee to sign):

Minister's Name and Contact Number (if not above):





Anglican Diocese  
of the Northern Territory

## Consent to Share Information

To whom it may concern,

I,  (Full Name as recorded on my Ochre Card) am a church worker in the Anglican Church of the Northern Territory.

Date of Birth:

Ochre Card Number:  Expiry Date:

I therefore give my consent to SAFE NT, as the Working with Children Clearance (Ochre card) Screening Authority, to share any information relevant to my Clearance Notice with the Anglican Diocese of the Northern Territory. This includes notification to the Anglican Diocese if my working with children's clearance is revoked, changed or subject to imposed conditions for any reason.

Information about my clearance should be addressed to:

The Anglican Diocese of the Northern Territory  
Attention: The Diocesan Safe Ministry Officer  
GPO Box 2950  
Darwin NT,  
0801.

Signed:

Date: